



**COTSWOLD
DISTRICT COUNCIL**

OVERVIEW AND SCRUTINY COMMITTEE

**QUARTERLY DIGEST
(6TH SEPTEMBER 2016)**

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Notes:

- (i) The items contained within this Quarterly Digest are not for formal debate by the Committee, and do not appear as stand-alone agenda items.
- (ii) Members are invited to identify any issue(s) arising out of the information provided within this Digest for future debate and/or action by the Committee.
- (iii) If Members have any questions on the detail of any of the information provided within this Digest, they should address such questions to the accountable Member and/or officer concerned, for a reply outside the formal Meeting.

(END)

GLOUCESTERSHIRE ECONOMIC GROWTH SCRUTINY COMMITTEE

MINUTES of the meeting of the Gloucestershire Economic Growth Scrutiny Committee held on Friday 15 July 2016 commencing at 10.30 am at the Council Chamber - Shire Hall, Gloucester.

PRESENT MEMBERSHIP:

Cllr Joe Harris (Chairman)	Cllr Stephen Hirst Bruce Hogan Melvin
Cllr Tim Harman	
Cllr Tony Hicks	
Cllr Barry Kirby	

Substitutes:

Apologies: Cllr Colin Hay, Cllr Richard Leppington, Cllr Shaun Parsons, Paul Gerard McCloskey, Cllr Phil Awford and Cllr Martin Whiteside

1. APOLOGIES

Apologies were received from Cllr Phil Awford, (Tewkesbury Borough Council), Cllr Richard Leppington, (GCC), Cllr Paul McCloskey, (Cheltenham Borough Council), Cllr Shaun Parsons, (GCC), and Cllr Martin Whiteside, (Stroud District Council). Cllr Simon Pickering from Stroud District Council deputised for Cllr Whiteside.

Cllr Joe Harris, newly elected Chairman of the Committee, welcomed new and existing members to the meeting. Later in the meeting, the Chairman invited members to consider submitting nominations to appoint a Vice Chairman of the Committee. An email requesting nominations to be circulated before the next meeting.

2. MINUTES

The minutes of the meeting held on 16 March 2016 were agreed and signed as a correct record of that meeting. The meeting scheduled for 23 June 2016 was postponed due to the EU Referendum.

3. DECLARATIONS OF INTEREST

No declarations of interest were made at the meeting.

4. CURRENT ISSUES

Members considered a series of reports that had been presented to the Gloucestershire Economic Growth Joint Committee at it's meeting on 8 July 2016,

including updates on the Gfirst LEP Growth Deal Activity; Skills Policy for Gloucestershire; Gloucestershire Infrastructure Investment Plan and Business Rates Pool.

Please refer to the following link to view the agenda and supporting documents for the Gloucestershire Economic Growth Joint Committee meeting.

<http://glostext.gloucestershire.gov.uk/ieListDocuments.aspx?CId=725&MId=8208&Ver=4>

Pete Carr, Deputy Chief Executive of Gfirst LEP, outlined the process for submitting bids as part of the Gloucestershire Economic Growth Deal and gave an update on the current status of the projects involved in the first and second rounds of the bidding process.

Since the last meeting, the Deputy Chief Executive felt the LEP was in a strong position in terms of project development. Due to changes in the LEP's monitoring and reporting process, it was confirmed that arrangements had been put in place to implement a slightly different monitoring procedure based on 'placed based' reporting, which were anticipated would help provide a more useful system of reporting.

The Deputy Chief Executive announced that the LEP had submitted its Growth Deal Round 3 bid ahead of the 28 July 2016 deadline, with 11 projects forming the submission. Closely aligned with the aspirations of the LEP Strategic Economic Plan and the original Growth Deal, it was felt the projects contributed to a number of government priorities and local needs.

Please refer to the following link, (clicking on 'Strategic Economic Plan'), for details of the bid document:

<http://www.gfirstlep.com/gfirst-LEP/Our-Priorities/Our-Vision/>

Members were advised that it was unlikely the total 'ask' of £79 million funding would be realised, but that it was generally felt that the bid denoted a competitive and realistic submission. Confirmation of the final outcome of the bid was anticipated later in the year as part of the Chancellor's Autumn Statement.

Responding to questions, the Deputy Chief Executive assured members it was the LEP's intention, (in response to the aftermath of the EU Referendum in June 2016), to continue with its plans for European Investment. Acknowledging that it was likely some of the investments would need to be replaced with UK investment and that there might be a delay in completion of some of the projects, the Deputy Chief Executive expressed confidence in the mix of bids for consideration and in the robustness of the implementation plan for the submission.

Referring to the current ranking and reputation of the Gfirst LEP in terms of project delivery, the Deputy Chief Executive agreed to provide regular updates on the funding sought for delivery of the major transport schemes that formed part of the

Gloucestershire Local Transport Plan, (it was noted that 6 of the 11 project bids in round 3 of the Growth Deal were transport related).

The committee also requested information on the impact some of the projects might have on the local infrastructure during the GCC Commissioning Director's update on the Gloucestershire Investment Project Pipeline, as reported at each scrutiny committee meeting.

5. TASK GROUP UPDATE

At the Gloucestershire County Council Full Council meeting on 26 November 2014, members requested that the Gloucestershire Economic Growth Scrutiny Committee explore ways in which the council might support local pubs and restaurants, including a proposal for the creation of pub hubs in various communities throughout Gloucestershire. At its meeting on 18 March 2015, the Economic Growth Scrutiny Committee considered an economic analysis of the pub and restaurant sector, including the contributions it makes to the Gloucestershire economy.

In noting the information, several members suggested the issue should be considered as a county wide issue, with input from district councils. The outcome of this discussion resulted in the committee agreeing to submit a request to the GCC Overview and Scrutiny Management Committee, requesting the establishment of a task group, with Cllr Barry Kirby, (original mover of the motion), as lead member.

In May 2015, it was agreed that an all party task group should be established, comprising membership from the county wide Gloucestershire Economic Growth Scrutiny Committee. The remit for the review was extended to include sports and social clubs. Seeking representatives from each of the districts, Cllr Barry Kirby invited committee members to join the task group.

The following members of the committee volunteered to join the task group:

Cllr Barry Kirby (Gloucestershire County Council)
Cllr Colin Hay (Cheltenham Borough Council)
Cllr Nigel Moor (Cotswold District Council)
Cllr Bruce Hogan (Forest of Dean District Council)
Cllr Neil Hampson (Gloucester City Council)
Cllr Kevin Cromwell (Tewkesbury Borough Council)
Cllr Tom Williams (Stroud District Council)

Subsequent to discussions with the Chief Executive of 'Pub is the Hub' organisation throughout the summer of 2015, plus a visit by Cllr Barry Kirby to the Pub is the Hub launch in Devon on 3 November 2015, the organisation offered to meet with the task group to give an overview on how Pub is the Hub might assist with the review, including offering to undertake a strategic mapping analysis of Gloucestershire to identify priority areas.

Pub is the Hub is a 'not for profit' organisation that has worked extensively with several other local authorities over the past 15 years, supporting and encouraging local pubs to diversify and better serve local communities. The organisation also

provides workshops and assistance to local communities to apply for funding, including seeking grants from the Community Services Fund, providing the named projects are seen to be providing needed services. In terms of funding, Pub is the Hub offered to cover the costs of the strategic mapping analysis up to the proposed sum of £5750.

Since the committee meeting on 15 July 2015, a 'Mapping of Key Local Services and Amenities' outcome report was received (report attached). The report was supplemented by the offer of a presentation from the Pub is the Hub organisation to give members an opportunity to consider the outcomes of the study before agreeing it's final recommendations. Due to the scale and diversity of the study for Gloucestershire, Pub is the Hub believed it was important to meet with members to confirm "the approach used during the study was in line with local knowledge and general feelings on the ground". Subject to the agreement of the task group, Pub is the Hub will then assist in "pulling together priority areas as the recommended areas for support".

The timeline for consideration of the outcome report is outlined below: -

Monday 5 September 2016 at 2.00 pm (Shire Hall, Gloucester) - Presentation from 'Pub is the Hub' to members of the task group and the Economic Growth Scrutiny Committee.

Wednesday 7 September 2016 at 2.00 pm (Shire Hall, Gloucester) – Gloucestershire Economic Growth Scrutiny Committee meeting (committee members to consider the draft report plus proposed recommendations).

Friday 30 September 2016 at 10.00 am – Overview and Scrutiny Management Committee meeting – the committee to consider the task group final report and recommendations.

Wednesday 7 December 2016 at 10.00 am – Feedback to Full Council (to form part of the scrutiny report to full council)

6. MOBILE PHONE COVERAGE

At Gloucestershire County Council's full council meeting on 8 July 2015, members considered Motion 746 regarding mobile phone coverage in rural areas. Cllr Paul Hodgkinson proposed and Cllr Joe Harris seconded the following motion: -

This Council notes the poor or non-existent mobile phone coverage in many parts of rural Gloucestershire and in some towns.

This Council recognises that good coverage can help avoid isolation, improve personal security and is good for the local economy.

This Council therefore requests the Economic Growth Overview and Scrutiny Committee to investigate how mobile phone companies can provide better coverage in Gloucestershire.

In moving the motion, Cllr Hodgkinson stated how mobile phone coverage in rural parts of Gloucestershire was often poor, with some areas having no coverage at all. He believed the problem extended to several towns, including Cirencester, where there were a number of black spots with no mobile phone signal. Stressing the importance of people living in rural areas depending on mobile phone coverage for personal safety, Cllr Hodgkinson also stressed the importance of mobile phone coverage if involved in an accident or in the event of a vehicle breakdown. Mobile phone coverage was also essential for businesses operating outside urban areas.

In seconding the motion, Cllr Joe Harris believed it was important for the Council to take leadership on this issue through the Economic Growth Overview and Scrutiny Committee.

Responding to the motion, and as part of its ongoing work, the Gloucestershire Economic Growth Scrutiny Committee agreed to maintain a watching brief on the status and provision of mobile phone coverage in Gloucestershire.

At a scrutiny meeting held in January 2016, members suggested the committee invite leading Mobile Network Operators to give an update on current issues at a future meeting. During the discussion, it was agreed the committee would send a letter to the Minister of State for Culture and Digital Economy, expressing its concerns about the Government's roll out and delivery of the Mobile Infrastructure Project (MIP) and provide evidence about the mobile phone coverage within their divisions, including making enquiries with town and parish council's about any relevant issues within their wards that might assist in developing an evidence base for the committee to refer to.

Iain Robertson, representing a local based digital group in Chedworth, gave a detailed account of issues relating to mobile phone coverage in a rural area before the Chairman invited Alex Jakeman, from national mobile phone company, EE, to give an in-depth power-point presentation on the work of the organisation and its efforts to improve the mobile phone coverage in Gloucestershire.

Mr Robertson informed members that, on his arrival in Chedworth in July 2012, the village suffered from poor mobile phone coverage, with many parts of the village receiving no mobile phone coverage, or broadband delivery. The village comprises a total of 300 households, 700 residents and 50 plus small businesses.

A 'broadband coverage' survey of Chedworth and surrounding villages was conducted in the Autumn of 2014. Of the 575 households and businesses taking part in the survey, there had been 289 responses, (50 per cent response rate), with 249 of the responses declaring 'no reliable effective mobile signal'.

Despite local opposition, the subsequent Mobile Infrastructure Project was met with an 'in principle' vote of approval in June 2015. In August 2015, however, the project was cancelled. Since that time, in Spring 2016, Gigaclear/Fastershire Broadband was installed in Chedworth, delivering a speed of up to 1 GBTs, with up to 4 GBTs in higher parts of the village.

Expressing concern about the continued existence of some 'not-spots' in the village, Mr Robertson believed rural mobile phone coverage was often regarded as a low priority by some mobile network operators due to the high capital and operating costs and the relatively low returns.

Mr Robertson welcomed the announcement by EE Chief Executive, Olaf Swantee, in 2014, suggesting that EE "had the capability to connect every community in the UK and deliver reliable voice coverage and high speed mobile broadband to more than 1,500 locations for the first time by 2017".

It was anticipated that the new 4G Emergency Services Network would replace the existing TETRA system from mid-2017 as current contracts expired, with 'new transmission technology' offering the possibility of improved coverage using less obtrusive antenna.

Mr Robertson concluded his statement by suggesting EE use the Gigaclear Fibre Network to create low capital and operating costs, and by building a mounted base station in Chedworth. (it was suggested some of the capital costs might be part funded by the community). Possible advantages of this proposal included; lower capital costs, (an industry expert estimated this to between £10 and £15k), lower running costs, (potentially zero or token ground rent), minimal visual impact, and a potential tests concept for rural communities. Possible disadvantages, however, included; reliance on a single network, including emergency calls and no guarantees that the anticipated revenue would cover the necessary operating costs.

Mr Robertson thanked the committee for giving him an opportunity to outline the views of local residents and remained in attendance at the meeting to hear the committee discussion.

Members received a full and detailed presentation from national mobile phone company EE, Alex Jakeman. Copies of the hand-outs from the presentation were circulated in advance of the Overview and Scrutiny Management Committee meeting on 22 July 2016. Please see attached for details.

Prior to the meeting, members received background information on the mobile phone provider, where they were informed that EE ran the UK's biggest and fastest mobile network, pioneering the UK's first superfast 4G mobile service in October 2012; and the first European operator to surpass the 12 million 4G customer landmark.

EE's 4G coverage reaches more than 95% of the UK population, with unique double speed 4G reaching 75%. EE's 2G coverage reaches 99% of the population while 3G reaches 98%. EE's superfast fibre broadband service covers around 80% of the UK population, and ADSL broadband service covers 98.7% of the population. In the past few years, EE has received extensive independent recognition.

In general, the majority of the committee was pleased with the positive outcome of the presentation, including the offer by Mr Jakeman to engage with local communities and work with Gloucestershire Councils to resolve individual issues.

Minutes subject to their acceptance as a correct record at the next meeting

Mr Jakeman's contact details were circulated to committee members for information.

When asked what assistance local councils might provide to mobile phone operators in progressing their work, it was suggested more support from local planning authorities might assist promote the importance and value of delivering digital connectivity to local communities and in creating greater recognition of the need to make significant improvements in this area.

The outcome of the presentation and the committee's response to be reported to the Gloucestershire County Council full council meeting on 14 September 2016.

7. WORK PLAN

Chairman, Cllr Joe Harris, requested members consider items for inclusion on the committee work plan at it's next meeting.

Items for consideration at the September committee meeting to include: -

Tourism/Promoting Gloucestershire
Pub is the Hub Study Outcome Report

8. FUTURE MEETINGS

7 September 2016
30 November 2016

CHAIRPERSON

Meeting concluded at 12.40 pm

HEALTH AND CARE OVERVIEW AND SCRUTINY COMMITTEE

MINUTES of a meeting of the Health and Care Overview and Scrutiny Committee held on Tuesday 12 July 2016 at the Cabinet Suite - Shire Hall, Gloucester.

PRESENT:

Cllr Phil Awford	Cllr Paul McMahon
Cllr David Brown	Cllr Helen Molyneux
Cllr Doina Cornell	Cllr Brian Oosthuysen
Cllr Janet Day	Cllr Jim Parsons
Cllr Iain Dobie (Chairman)	Cllr Brian Robinson
Cllr Collette Finnegan	Cllr Suzanne Williams
Cllr Steve Harvey	Cllr Roger Wilson (Vice-Chairman)
Cllr Tony Hicks	

Others in attendance:

Gloucestershire Clinical Commissioning Group (GCCG)

Dr Andy Seymour – Chair
Mary Hutton – Accountable Officer
Gill Bridgland - Commissioning Implementation Manager
Becky Parish – Associate Director Patient and Public Engagement

Gloucestershire Hospitals NHS Foundation Trust (GHNHSFT)

Professor Clair Chilvers – Chair
Dr Sally Pearson – Director of Clinical Strategy

Gloucestershire Care Services NHS Trust (GCS NHS Trust)

Ingrid Barker – Chair
Paul Jennings – Chief Executive

Healthwatch Gloucestershire

Claire Feehily - Chair

Gloucestershire County Council

Sarah Scott – Director of Public Health
Margaret Willcox - Director Adult Social Services

2gether NHS Foundation Trust

Ruth FitzJohn – Chair
Professor Jane Melton - Director of Engagement and Integration

Arriva Transport Solutions Ltd (ATSL)

Paul Willetts – Head of South of England
Glen Curry – Head of Quality and Standards
Phil Hennessey – Communications and Engagement Manager

Gloucestershire Safeguarding Adults Board

Paul Yeatman – Independent Chair
Helen Godfrey - Head of Safeguarding Adults

Minutes subject to their acceptance as a correct record at the next meeting

32. DECLARATIONS OF INTEREST

- 32.1 Cllr Roger Wilson declared a personal interest as a Governor of the 2gether NHS Foundation Trust; and as a Trustee of the Gloucestershire Rural Community Council which hosts Healthwatch Gloucestershire.
- 32.2 Cllr Brian Oosthuysen declared a personal interest as a Governor of the Gloucestershire Hospitals NHS Foundation Trust (GHNHSFT).

33. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on Tuesday 17 May 2016 were agreed as a correct record and signed by the Chairman.

34. ELECTION OF VICE CHAIR

Cllr Roger Wilson was elected Vice Chairman for the civic year 2016/17.

35. NON EMERGENCY PATIENT TRANSPORT SYSTEM (NEPTS) - PERFORMANCE REVIEW

- 35.1 The committee welcomed three representatives from Arriva Transport Solutions Limited (ATSL), and the Gloucestershire Clinical Commissioning Group (GCCG) Commissioning Implementation Manager to the meeting to engage with members on this matter. ATSL was awarded contracts by Bath and North East Somerset (BaNES), Gloucestershire, Swindon and Wiltshire (BGSW) Clinical Commissioning Groups (CCGs) for non-emergency patient transport in summer 2013, the service went live on 1 December 2013.
- 35.2 The committee received an item on this matter on 3 March 2015. The committee therefore wanted to understand whether there has been significant improvement in performance since that meeting. The GCCG updated the committee on activity, and actions taken to address the under performance of the service against key performance indicators (KPIs).
- 35.3 The committee was disappointed to note that, despite the assurances given in 2015, that there was a robust action plan in place to address concerns, ATSL were still struggling to meet some Key Performance Indicators (KPIs) relating to on-time inbound drop-off/on-time outbound pick-up, and telephone answering. In late 2015 BGSW served contract performance notices on ATSL relating to these KPIs and a further notice has been served this year.
- 35.4 The GCCG was clear that performance was not where it should be and that they were holding ATSL to account. Members were interested to note that no national guidance was available to advise CCGs on determining what level KPIs should be set at. CCGs across the country have set different KPI determinants, some less stringent than Gloucestershire, others more so. The national NEPTS study day led by Gloucestershire and Wiltshire CCGs had shown that across the country, regardless of how the local KPIs were agreed, many CCGs were experiencing a failure of providers (both NHS and private) to achieve their contracted KPIs. This suggested that some of the issues were systemic rather than specific to a local area or provider. The committee agreed that it would write to the Secretary of State for Health on this matter.
- ACTION: Andrea Clarke**
- 35.5 The committee was concerned with regard to patient experience and noted that timeliness was an issue gave the most concern. ATSL felt that it was not fully understood by users of the service that there was a four hour window for pickup; and were trying to better manage patient expectations, eg. they now provided patient information cards. More work was also needed to improve staff understanding.

Minutes subject to their acceptance as a correct record at the next meeting

- 35.6 There were specific issues relating to pickups for patients discharged from the acute hospitals and these would need to be addressed.
- 35.7 In response to a question ATSL informed members that their vehicles were able to use bus lanes in other areas, and that they felt that this did help with regard to timings. The committee agreed that it would ask for bus lanes in Gloucestershire to be made available to ATSL non-emergency ambulances.
ACTION: Andrea Clarke
- 35.8 Members noted that that the BGSW CCGs were unusual in that they waived normal Department of Health eligibility criteria for dialysis patients and funded transport for those patients who wished to use it. Dialysis transport represented 41% of total activity. Given the high proportion of these pickups members of the committee suggested that this was an area that could benefit from further modelling. ATSL and GCCG acknowledged this and informed the committee that this was an area that they would be looking at in future.
- 35.9 The committee acknowledged that performance had risen in May 2016 and that the GCCG were waiting on data to ascertain if this had been sustained into June 2016. Members also acknowledged that ATSL was clear that there was still a lot of work to do, and that nationally there was no guidance available to advise CCGs on setting KPIs. The committee remained very concerned with performance and agreed that it would receive a report in 6 months to identify whether there was improvement coming through the system.
- 36. COMMUNITY HOSPITAL MINOR ILLNESS AND INJURIES PROPOSALS**
- 36.1 The Chief Executive of Gloucestershire Care Services NHS Trust (GCS) presented the proposals to the committee. (For information the presentation slides were uploaded to the council website and included in the minute book.)
- 36.2 The committee was informed that the main impact of these proposals was on the Stroud and Cirencester Minor Illness and Injuries Units (MIIUs). These were currently open 24/7, and none of the proposals included options for overnight opening at any of the MIIUs in the county.
- 36.3 In response to questions the Chief Executive of GCS assured members that this review was not about saving money, and would in fact cost money to implement. It was emphasised that the significant issue here was about ensuring that the service was CQC compliant (this matter had been identified in the CQC Inspection Report in 2015) and therefore safer for patients and staff. The Trust would be engaging with the public until 31 August 2016. It was also explained that it was not an option to do nothing; the CQC could close the units if found not to be compliant.
- 36.4 The committee was aware that GCS has had to close the Stroud MIIU overnight on many occasions due to insufficient staff available to cover the shift. Members were also aware that agency staff were not always available and that they were also an expensive option. However, members were concerned about the potential impact on the A and E units in the county. The committee was informed that Cirencester and Stroud MIIUs usually treat one or two people overnight and that therefore the impact on other resources would be limited.
- 36.5 It was questioned why these proposals had not been identified as a substantial variation. GCS explained that they had received legal advice on this matter which qualified that these proposals were not a substantial variation.

Minutes subject to their acceptance as a correct record at the next meeting

- 36.6 GCS emphasised that they did not have a preferred option. This was a genuine engagement exercise and they wanted to hear back from as many people as possible. In response to a question the committee was assured that GCS would be contacting a wide range of stakeholders, as well as holding the engagement events.
- 36.7 Members commented that if this was not about costs then this should be made clear at the engagement events. The difficulties in recruiting Advanced Nurse Practitioners should also be made clear as it was felt that the public were not aware that this was a factor.
- 36.8 The committee would receive the outcome of the engagement exercise at its meeting on 13 September 2016.

37. GLOUCESTERSHIRE SAFEGUARDING ADULTS BOARD ANNUAL REPORT

- 37.1 The Independent Chair of the Gloucestershire Safeguarding Adults Board (GSAB) presented his report. He emphasised that adult safeguarding presented different challenges to children's safeguarding; adults were in the position to make their own decisions and this has to be acknowledged and where necessary appropriately managed.
- 37.2 The committee was informed that a new quality assurance framework was in development which would enable the GSAB to better utilise outcome data. Next year's annual report would include more of this information.
- 37.3 Members agreed that it was good to see the proactive work being undertaken by the GSAB and the joint work in place with partners to address safeguarding concerns, particularly relating to protection and prevention. The committee welcomed the development of the Hoarding Guidance for practitioners (this would sit within the Self-Neglect Policy).
- 37.4 Safeguarding training was key and members were pleased to note that the GCCG has recruited an individual to train GPs in the county on this matter.
- 37.5 The committee commended the annual report.

38. QTR 4 2015/16 ADULT SOCIAL CARE AND PUBLIC HEALTH PERFORMANCE REPORT

- 38.1 The Director of Adult Social Services (DASS) informed the committee that performance continued to be good against employment and settled accommodation targets for people with a learning disability, but there remained challenges relating to direct payments and the reassessment of service users' needs. It was further explained that following a successful recruitment exercise in the Learning Disability Operations Team it was anticipated that performance against reviews would improve.
- 38.2 The Director of Public Health (DPH) informed the committee that the tender window for the procurement of the drug and alcohol service had now closed, and that the process of evaluating tenders would take place during August. The committee would be informed of the outcome of this process in due course.
- 38.3 The committee was also concerned with performance relating to Reablement and NHS Health Checks, and had a detailed discussion with the Directors of Adult Social Services and Public Health on these matters. It was acknowledged that it was difficult to identify outcomes from the NHS health checks as the impact was more likely to be seen in the longer term. It was also clarified that residents in the Forest of Dean area who were registered with a Welsh GP would not receive an invitation for a NHS health check as the

Minutes subject to their acceptance as a correct record at the next meeting

Welsh NHS did not commission them. The DPH agreed to take this point away for consideration.

- 38.4 In response to a question the committee was assured that Public Health did promote physical health in communities although did not commission any specific services. This was due to a lot of activity already in place across the county, eg the council's Active Together programme and activity commissioned by the District Councils.

39. GLOUCESTERSHIRE CLINICAL COMMISSIONING GROUP PERFORMANCE REPORT

- 39.1 The Accountable Officer, Gloucestershire Clinical Commissioning Group (GCCG) presented this report and informed the committee that the report demonstrated that the GCCG was performing well against the majority of targets. She informed members that challenges relating to A and E, key diagnostic tests and 62 day cancer targets remained; and as part of the 2016/17 planning cycle and in support of the Sustainability and Transformation Plan (STP) for Gloucestershire, the GCCG and Gloucestershire Hospitals NHS Foundation Trust (GHNHSFT) have been required to submit, to NHS England (NHSE) agreed performance trajectories.

- 39.2 The committee was pleased to note that Social Prescribing was working well and was available to all GPs in the county, and was being evaluated by the University of the West of England. The committee was also informed that the Enabling Active Communities Group was working well.

- 39.3 The Chairman reminded the GCCG that performance data on children and young people's mental health was required. The committee was also reminded about the planned workshop (with the Children and Families Scrutiny Committee) on the Future in Mind Transformation Plan on 9 September 2016.

40. HEALTHWATCH GLOUCESTERSHIRE PATIENT AND PUBLIC FEEDBACK QTR 4

The committee noted the report.

41. DIRECTOR OF ADULT SERVICES REPORT

- 41.1 The committee was pleased to note that the council would be benefitting from £3.2m of European Union funding (coming through the Local Enterprise Partnership) for employment; especially to connect those people most distanced from the employment market.

- 41.2 The committee noted the report.

42. DIRECTOR OF PUBLIC HEALTH REPORT

The committee noted the report.

43. GLOUCESTERSHIRE CLINICAL COMMISSIONING GROUP CHAIR/ACCOUNTABLE OFFICER REPORT

- 43.1 The committee requested an update report on the Sustainability and Transformation Plan (STP) at a future meeting.

ACTION: GCCG

(Post meeting note: It was agreed at the committee's work planning meeting on 2 August 2016 that a workshop on this issue be arranged.)

Minutes subject to their acceptance as a correct record at the next meeting

43.2 The committee was informed that it was expected that the Forest of Dean Review would be completed by September 2016.

43.3 The committee noted the report.

CHAIRMAN

Meeting concluded at 12.52 pm

POLICE AND CRIME PANEL

MINUTES of a meeting of the Police and Crime Panel held on Monday 18 July 2016 at the Cabinet Suite - Shire Hall, Gloucester.

PRESENT:

Cllr Julian Beale	Cllr Helena McCloskey
Cllr David Brown	Cllr Karen McKeown
Adrian Connor	Chris Nelson
Cllr Collette Finnegan	Martin Smith
Cllr Rob Garnham	Cllr Brian Tipper
Bruce Hogan	Cllr Roger Wilson (Chairman)
Cllr Barry Kirby	

Substitutes:

Officers in attendance: Stephen Bace, Richard Bradley, Stewart Edgar, Jon Stratford, PCC Martin Surl and Paul Trott

Apologies: Cllr Gerald Dee, Cllr Keith Pearson and Cllr Nigel Robbins

12. ELECTION OF CHAIR

Cllr Roger Wilson was elected as Chairman. He passed on the Panel's congratulations to Martin Surl who had been elected as the Gloucestershire Police and Crime Commissioner as well as congratulations to the Chief Constable who had been awarded the Queen's Police Medal.

13. ELECTION OF VICE CHAIR

Cllr Barry Kirby was elected as Vice-Chairman.

14. MINUTES OF THE PREVIOUS MEETING

The minutes were approved as a correct record.

Referring to the previous meeting, the Chairman asked if Paul Trott, Chief Executive of the Commissioner's Office could update members on the regional ICT bid. In response, the Panel was informed that the original bid submitted to the Home Office relating to the Innovation Fund had been unsuccessful, but that the region was pressing on with plans to create a single digital platform. A further bid had been submitted to the Home Office Transformation Fund. Early indications were that this would be successful.

The Panel noted that since the last meeting there had been developments relating to the Policing and Crime Bill. If the Bill received Royal Assent then it would provide the ability to expand the role of the Police and Crime Commissioner. The detail around this was covered in the Chief Executive's report.

15. DECLARATIONS OF INTEREST

Cllr Rob Garnham informed the Panel that he was an associate of the College of Policing.

16. TRI-FORCE

- 16.1 The Police and Crime Commissioner introduced the presentation by explaining that there was a duty to collaborate and Gloucestershire was involved in many examples including the South West Regional Crime Unit, the Regional Asset Recovery Team and South West Counter Terrorism Unit. He would always look at collaboration as a positive way forward but would only do it where it made sense for Gloucestershire.
- 16.2 ACC Jon Stratford provided members with a presentation on developments regarding collaboration for the delivery of armed, dogs, and roads policing services with Avon and Somerset and Wiltshire Forces. Members were informed of the challenges and the plans for the future. The benefit of this collaboration was to ensure that potentially expensive specialist niche capability could be spread across forces.
- 16.3 Tri-force was responsible for specialist operations and major crime investigation delivery across the force areas as well as fire arms officers and witness protection. It included the provision of dogs for tasks such as tracking and chasing suspects as well as sniffer dogs. Roads policing included specialist officers and collisions investigation unit.
- 16.4 The Major crime investigation team was a small team of 160 people working across the three areas and looked at crimes which required expert investigative skills.
- 16.5 Some of the current issues within Tri Force were in developing a performance regime and outcome framework which would be clearer to enable accountability and to ensure value for money. In addition work was required to ensure true interoperability and to stabilise the arrangements including rostering. It was explained that some great work had been done but project management had been withdrawn too early.
- 16.6 The Panel understood that there was a balance to be found in terms of the resource being put into this area and safeguarding local neighbouring policing. By entering into collaboration, it was suggested that the pulling of resources together would ensure local policing was not compromised.
- 16.7 It was suggested that there were other capabilities that would be suitable for future collaboration and these would be explored going forward to see if there was a business case.

Minutes subject to their acceptance as a correct record at the next meeting

- 16.8 One member asked for clarification on the fire arms training facility and was informed that it was in Blackrock in Portishead and was a freehold jointly owned by the three Commissioners.
- 16.9 In response to a question it was explained that it still made sense to have a Chief Constable for Gloucestershire who was able to focus on the needs of the area but also to collaborate where there were opportunities.
- 16.10 One member asked what arrangements were in place regarding national issues. In response the Panel was informed about the Strategic Policing Requirement where the Force had to demonstrate in advance that they were prepared for a terrorist attack and had the ability to operate across the county on serious and organised crime. Members were reminded of the work that Gloucestershire had been involved in relating to cyber crime and how they contributed nationally to counter the threat.
- 16.11 One member asked what the issues were regarding the rostering of the three forces involved in Tri-Force. It was explained that this related to teething problems of bringing three different systems together. The long term solution to this was based around the bid referred to earlier in the meeting around putting in place a single digital platform.
- 16.12 There was some discussion about the public wanting officers in their local areas and how the Force balanced this with the more strategic work that was carried out. The Commissioner outlined that the Chief Constable worked hard around meeting national priorities and the priorities which the public were asking for which was often different and based on the perception of crime in their areas.

17. CHIEF EXECUTIVE'S REPORT

- 17.1 Paul Trott, Chief Executive of the Commissioner's Office presented the report to the panel. Members were provided with details of the number of Freedom of Information request received with no real pattern emerging in the number or type.
- 17.2 The Panel were informed that a Commissioner's Forum had been established with membership including representatives from the media, business, further and higher education, the voluntary sector, business and experts on priority areas within the Police and Crime Plan. Some members expressed concern that the Forum was acting as a critical friend, when the Panel also had a wealth of expertise that could be utilised. It was clarified that the role of the Forum was distinct to the Panel and that the terms of reference for the forum stayed clear of the statutory role of the Panel. It was explained that the Forum was made up people from a variety of backgrounds that could provide a different insight to that of the Panel.
- 17.3 The Panel were informed that the Chief Finance Officer had notified the Commissioner of his intention to retire with effect from 10 August 2016. The Police and Crime Panel were required to hold a confirmatory hearing for the Commissioner's preferred candidate and this would be arranged later in the year. In the interest of saving money, the intention was to look at the possibility of combining the finance role with the same role in the constabulary and have it

fulfilled by the same person. One member asked how many shared roles there were and was informed that there was just one and that was in Communications.

- 17.4 With regards to the Policing and Crime Bill, there were a number of measures contained within the Bill which was likely to receive royal assent at the end of the calendar year. There would be a lot of secondary legislation and guidance so implementation was unlikely until 2018. The Bill aimed to enable fire and police services to work more closely together and further develop the role of the Police and Crime Commissioner, as well as an overhaul of the police complaints system.
- 17.5 There were a number of areas within the Criminal Justice System where there was discussion around PCC responsibility. This included proposals around the extension of commissioning responsibility for the whole victim support service and the potential for PCCs to become responsible for youth offending services.
- 17.6 Good progress was being made on the estate function with a new lease of life to Coleford Police Station. Members also heard details of Phoenix House and the work to consolidate operations into one site.
- 17.7 One member asked what the Office learnt from the complaints they had received . In response it was explained that there was a group that met monthly to share intelligence and monitor how the complaint was being progressed and what lessons could be learnt. The Commissioner explained that he could have regular conversations with the Chief Constable on issues. The Chairman outlined that the Panel would welcome more detail around those complaints that are received regarding the Commissioner even when they had been resolved.
ACTION Paul Trott
- 17.8 One member asked for further information on the Community Safety Review being undertaken, expressing concern regarding the responsibilities of districts and whether partnership plans that were in place fit with the activity being undertaken in local areas. In response it was explained that this review had been a part of the County's Devolution Bid which was still progressing. The review was a whole system review of community safety led by John Bensted with the final report due out on 23 August for consultation and feedback. It was hoped that the review would lead to a new approach to community safety. The Panel requested that they receive the report at the September meeting.
ACTION Richard Bradley
- 17.9 The Panel welcomed the changes to the Chief Executive report in keeping the Panel informed of activity. Some members felt that it should contain further information on what was on the horizon for the office. In particular some members felt that the report currently showed a 'snapshot in time' and would welcome more financial performance and details on progress against the plan.
- 17.10 It was explained that a new plan was being developed for 2017-21 and that the Office was in a period of transition.

17.11 There was discussion as to how the Panel could help work with the Commissioner in undertaking dedicated work on particular issues. The invitation was extended for members of the Panel to meet the Commissioner in more informal settings. A work planning meeting would be arranged in August to scope out work for the Panel and plan for the year ahead.

ACTION **Stephen Bace**

18. POLICE AND CRIME PLAN UPDATE

18.1 The Police and Crime Commissioner presented the early draft of the Police and Crime Plan for 2017-21. The draft was based on the Commissioner's manifesto and statutory responsibilities. The aim was to maintain an efficient and effective police force through the plan and budget. He emphasised that by 2020 the Constabulary had to be a fully integrated, fully interoperable force within the UK police structure.

18.2 The Panel was informed that the Plan would continue to support police and community projects and programmes that were seeking to break the cycle of harm and offending. 1% of the policing budget, circa £1 million, would continue to be set aside for allocation to finance projects and programmes that supported the priorities. There was potential for further work to understand the value and return on investment.

18.3 While acknowledging the difficult decisions the Chief Constable had to make around where resources should be concentrated, it was the Commissioner's view that neighbourhood policing was vital to the overall effectiveness of policing and that it should be maintained and developed within communities.

18.4 The Panel noted the commitment to rural policing within the plan which had been informed by the National Farmer's Union. It was understood that crime and the fear of crime was a key issue for rural communities and that tackling rural crime and increasing visibility was a key part of neighbourhood policing in Gloucestershire.

18.5 Members were informed that the Commissioner did not feel it was the time for a change in direction and that the plan carried on the work that had been undertaken with partner agencies and organisations on the following priorities:

- Accessibility and Accountability
- Older but not overlooked
- Young people becoming good adults
- Safer Days and Nights
- Safe and Social Driving
- Safer Cyber

18.6 The Commissioner explained that data sharing was going to form a big element of the plan and he would be looking to work with local authorities and partners to develop that further. He suggested that this might be an area that Panel could help with. The Panel welcomed this focus and would consider it within their work

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planning session in August.

ACTION **Chairman/ Stephen Bace**

- 18.7 The Panel welcomed the priorities within the plan, Some members expressed concern that there were not quantifiable targets to help the panel measure the success of the Commissioner's plan. It was suggested that if the Panel were to take a collaborative approach and work with the Commissioner it was important to have areas that could be monitored to determine how progress could be achieved. One member suggested that SMART objectives were needed.
- 18.8 The Commissioner explained that the Home Secretary had been clear that there was a move away from a target based approach towards a focus on outcomes. Numeric targets could take the Force in the wrong direction and so the Commissioner would not be setting targets in the way that had been suggested.
- 18.9 Other members emphasised the need to dig deeper into the wealth of information that was available and to understand 'outcomes' as opposed to targets. It was suggested that within the plan there were a number of areas that could be monitored to determine progress.
- 18.10 One member commented that he was pleased to see a focus on Neighbourhood Watch within the plan.
- 18.11 In response to a question, it was explained that the Commissioner wanted to eradicate mobile phone usage when driving and to work towards making this socially unacceptable.
- 18.12 The draft plan would return to the Panel before the end of the year for further scrutiny.

CHAIRMAN

Meeting concluded at 12.10 pm

(2) EXECUTIVE FORWARD PLAN - AUGUST 2016 UPDATE

Cabinet Member Arrangements

Councillor	Portfolio Area	Areas of Responsibility
Lynden Stowe (Leader)	-	Financial Strategy; Revenues and Benefits; Grants; Democratic Services; Press and Communications
NJW Parsons (Deputy Leader)	Forward Planning	Local Plan and Community Infrastructure Levy (CIL); Forward Planning; Neighbourhood Plans; Property/Asset Management
Sue Coakley	Environment	Waste and Recycling; Drainage and Flood Resilience; Food Safety; Building Control; Grounds Maintenance (Cemeteries) and Burial Fees; Abandoned Vehicles; Stow Fair
Alison Coggins	Health and Leisure	Public Health and Well-Being; Leisure; Museum and Arts
C Hancock	Enterprise and Partnerships	Local Enterprise Partnership (LEP) and County-Wide Partnerships; Promoting Enterprise and Tourism; 2020 Partnership and GO Shared Services; Car Parking and Enforcement; Legal Services; Human Resources; ICT/E-Services; Audit Cotswolds; Land Charges
Mrs. SL Jepson	Housing and Communities	Housing Strategy and Allocations, Homelessness and Partnerships; Private Sector Housing; Crime and Disorder and Community Safety; Visitor Information Centres; Front of House/Area Centre; Public Conveniences; Licensing; Emergency Planning; Street Naming and Numbering
MGE MacKenzie-Charrington	Planning Services and Cirencester Car Parking Project	Development Control; Heritage and Conservation; Cirencester Car Parking Project

Item for Decision	Key Decision (Yes/No)	Likely to be Considered in Private (Yes/No)	Decision-Maker	Date of Decision	Cabinet Member	Lead Officer	Consultation	Background Documents
2020 Partnership Business Case for Company Model	Yes	No	Council (Recommendation from the Cabinet)	September 2016	Leader of the Council	David Neudegg	Cabinet Members Senior Officers	-
Draft Housing Plan 2016-2020	Yes	No	Council (Recommendation from the Cabinet)	September 2016	Planning and Housing	Philippa Lowe	Cabinet Member Senior Officers	Draft Housing Plan, Action Plan and summary of public consultation responses
Funding for Local Plan Examination	Yes	No	Cabinet	September 2016	Deputy Leader and Forward Planning	Philippa Lowe	Cabinet Members Senior Officers	Planning Inspectorate's Procedural Practice in the examination of Local Plans
Four-Year Funding Settlement	Yes	No	Council (Recommendation from the Cabinet)	September 2016	Leader of the Council	Jenny Poole	Cabinet Members Senior Officers	
Digitisation of Planning History Files	No	No	Cabinet	September 2016	Planning and Housing	Philippa Lowe	Cabinet Members Senior Officers	None

Item for Decision	Key Decision (Yes/No)	Likely to be Considered in Private (Yes/No)	Decision-Maker	Date of Decision	Cabinet Member	Lead Officer	Consultation	Background Documents
Performance Report (Quarter 1)	No	No	Cabinet	September 2016	All	Diana Shelton	Cabinet Members Overview and Scrutiny Committee Senior Officers	Existing Plan/Strategy Service and Financial Performance Data
Property Reviews	Yes	Yes	Cabinet	September 2016	Deputy Leader of the Council and Cabinet Member for Forward Planning	Bhavna Patel	Cabinet Members Ward Members Senior Officers Internal consultation	Land and Property Asset Policy
Proposed Internalisation of First Line Recovery Processes - Council Tax and Business Rates	No	No	Cabinet	September 2016	Leader of the Council	Jon Dearing	Cabinet Members Senior Officers	Existing Arrangements

Item for Decision	Key Decision (Yes/No)	Likely to be Considered in Private (Yes/No)	Decision-Maker	Date of Decision	Cabinet Member	Lead Officer	Consultation	Background Documents
Cotswold District Local Plan	Yes	No	Cabinet	October 2016	Deputy Leader and Cabinet Member for Forward Planning	Philippa Lowe	Cabinet Ward Members Senior Officers Local Plan public consultation (27 th June-8 th August 2016)	Regulation 19 Local Plan Local Plan evidence
Cotswold District Community Infrastructure Levy	Yes	No	Cabinet	October 2016	Deputy Leader and Cabinet Member for Forward Planning	Philippa Lowe	Cabinet Ward Members Senior Officers CIL public consultation	CIL - preliminary draft charging schedule Whole Plan and CIL Viability report and Infrastructure Delivery Plan
Authority to Submit a Second Stage Application to the Heritage Lottery Fund for the Stone Age to Corinium project at the Museum	No	No	Cabinet	October 2016	Leader of the Council	Diana Shelton	Cabinet Members Senior Officers	Cabinet - 6 th November 2014

Item for Decision	Key Decision (Yes/No)	Likely to be Considered in Private (Yes/No)	Decision-Maker	Date of Decision	Cabinet Member	Lead Officer	Consultation	Background Documents
Parking Investment	No	Yes	Cabinet (potential recommendation to the Council depending on the amounts required)	October 2016	Enterprise and Partnerships	Claire Locke	Cabinet Members Parking Demand Project Board Senior Officers	
Medium Term Financial Strategy 2016/17 to 2019/20 - Draft for Consultation	No	No	Cabinet	November 2016	Leader of the Council	Jenny Poole	Cabinet Members Senior Officers	LG Finance Settlement Budget 2017/18 Council Aim and Priorities Corporate Strategy and Plan
Performance Report (Quarter 2)	No	No	Cabinet	November 2016	All	Diana Shelton	Cabinet Members Overview and Scrutiny Committee Senior Officers	Existing Plan/Strategy Service and Financial Performance Data
Section 106 Agreement Commuted Sum	Yes	No	Cabinet	November 2016	Housing and Communities	Philippa Lowe	Cabinet Members	-

Item for Decision	Key Decision (Yes/No)	Likely to be Considered in Private (Yes/No)	Decision-Maker	Date of Decision	Cabinet Member	Lead Officer	Consultation	Background Documents
Review of Local Council Tax Support Scheme	Yes	No	Council (Recommendation from the Cabinet)	November 2016	Leader of the Council	Jon Dearing	Cabinet Members Senior Officers Public Consultation Stake Holder Consultation	Consultation results report
There is no scheduled December Meeting								
Counter Fraud Unit Business Case	No	No	Cabinet	January 2017	Cabinet Member for Enterprise and Partnerships	Jenny Poole	Audit Committee Chief Finance Officers across Gloucestershire and West Oxfordshire Senior Management Teams	None

Item for Decision and (if applicable) Reason(s) the Matter is Likely to be Considered in Private	Key Decision (Yes/No)	Likely to be Considered in Private (Yes/No)	Decision-Maker	Date of Decision	Cabinet Member	Lead Officer	Consultation	Background Documents
General Fund Revenue Budget/Medium Term Financial Strategy 2017/18 including Capital Programme, Treasury Management Strategy and Prudential Indicators	Yes	No	Council (Recommendation from the Cabinet)	February 2017	Leader of the Council	Jenny Poole	Cabinet Members Overview and Scrutiny Committee Senior Officers Treasury Management Advisers Local Businesses Residents Town/Parish Councils	Likely Local Government Finance Settlement Council Aims and Priorities Medium Term Financial Strategy Update Consultation Process
Performance Report (Quarter 3)	No	No	Cabinet	March 2017	All	Diana Shelton	Cabinet Members Overview and Scrutiny Committee Senior Officers	Service and Financial Performance Data
No item(s) yet identified				April 2017				

Item for Decision and (if applicable) Reason(s) the Matter is Likely to be Considered in Private	Key Decision (Yes/No)	Likely to be Considered in Private (Yes/No)	Decision-Maker	Date of Decision	Cabinet Member	Lead Officer	Consultation	Background Documents
No item(s) yet identified				May 2017				
Performance Report (Quarter 4)	No	No	Cabinet	June 2017	All	Diana Shelton	Cabinet Members Overview and Scrutiny Committee Senior Officers	Service and Financial Performance Data
No item(s) yet identified				July 2017				
There is no scheduled August Meeting								
Performance Report (Quarter 1)	No	No	Cabinet	September 2017	All	Diana Shelton	Cabinet Members Overview and Scrutiny Committee Senior Officers	Service and Financial Performance Data

(END)